



## **Radico Khaitan Limited**

### **Details of Familiarisation Programme for Independent Directors**

The Independent Directors have complete access to the information within the Company. As a part of agenda of Board / Committee meetings, presentations are regularly made to the Independent Directors on various matters inter-alia the organization structure, Company's strategy, business model, operations, markets, product offerings, finance, risk management framework, technology, quality updates and other relevant areas on a quarterly and annual basis along with quarterly / annual results at the Board meetings and Audit Committee meetings and/ or other meetings called to explain the same.

The Company also separately circulates presentations on business updates, roles, rights and responsibilities of Independent Directors and other relevant areas. In addition, periodic updates on changes in laws are also presented to the Board.

Structured familiarisation programmes are conducted for the Independent Directors as on the following mentioned dates and presented by the following mentioned persons:

S. No.	Programmes	Date	Presented By	Attended by
1	Contingent Liability Update	28.05.2020	Dilip Banthiya - Chief Financial Officer	1. Dr. Raghupati Singhaniania 2. Mr. Sarvesh Srivastava 3. Mr. Sharad Jaipuria 4. Ms. Sushmita Singha
2	Update on Companies Act and SEBI Listing Regulations	28.01.2021	Dinesh Kumar Gupta – Vice President – Legal & Company Secretary	1. Dr. Raghupati Singhaniania 2. Mr. Sarvesh Srivastava 3. Mr. Sharad Jaipuria 4. Ms. Sushmita Singha 5. Mr. Tushar Jain

The details of programmes attended by the Independent Directors are given below:

Sr. No.	Name of Directors	No. of Programmes Attended		No. of Hours of Orientation	
		FY 2020-21	On cumulative basis till date	FY 2020-21	On cumulative basis till date
1.	Dr. Raghupati Singhaniania	2	13	2 Hours	9 Hours
2.	Mr. Sarvesh Srivastava	2	13	2 Hours	9 Hours
3.	Ms. Sushmita Singha	2	16	2 Hours	9.5 Hours
4.	Mr. Tushar Jain	1	13	1 Hour	7 Hours
5.	Mr. Sharad Jaipuria	2	14	2 Hours	8.5 Hours