



Radico Khaitan Limited

Details of Familiarisation Programme for Independent Directors

The Independent Directors have complete access to the information within the Company. As a part of agenda of Board / Committee meetings, presentations are regularly made to the Independent Directors on various matters inter-alia the organization structure, Company's strategy, business model, operations, markets, product offerings, finance, risk management framework, technology, quality updates and other relevant areas on a quarterly and annual basis along with quarterly / annual results at the Board meetings and Audit Committee meetings and/ or other meetings called to explain the same.

The Company also separately circulates presentations on business updates, roles, rights and responsibilities of Independent Directors and other relevant areas. In addition, periodic updates on changes in laws are also presented to the Board.

Structured familiarisation programmes are conducted for the Independent Directors as on the following mentioned dates and presented by the following mentioned persons:

S. No.	Programme	Date	Presented By	Attended by
1	Compliance Culture - Road Map	01.06.2021	Dinesh Kumar Gupta – Vice President – Legal & Company Secretary	1. Dr. Raghupati Singhanian 2. Mr. Sarvesh Srivastava 3. Mr. Sharad Jaipuria 4. Ms. Sushmita Singha
2	Cyber Security Overview	03.02.2022	Atul Bhatia - Chief Information Officer	1. Mr. Sarvesh Srivastava 2. Mr. Sharad Jaipuria 3. Ms. Sushmita Singha 4. Mr. Tushar Jain

The details of programmes attended by the Independent Directors are given below:

Sr. No.	Name of Directors	No. of Programmes Attended		No. of Hours of Orientation	
		FY 2021-22	On cumulative basis till date	FY 2021-22	On cumulative basis till date
1	Dr. Raghupati Singhanian	1	14	1 Hour	10 Hours
2	Mr. Sarvesh Srivastava	2	15	2 Hours	11 Hours
3	Ms. Sushmita Singha	2	18	2 Hours	11.5 Hours
4	Mr. Tushar Jain	1	14	1 Hour	8 Hours
5	Mr. Sharad Jaipuria	2	16	2 Hours	10.5 Hours